



June 12, 2020

CHANCELLOR CAROL T. CHRIST

RE: RECOMMENDATIONS AND ANNUAL REPORT FROM CHANCELLOR'S ADVISORY COMMITTEE ON STUDENT SERVICES AND FEES

The Chancellor's Advisory Committee on Student Services and Fees (CACSSF) respectfully submits this annual report as a summary of key student fee issues and recommendations from 2019-20. **Specific recommendations requiring approval are in bold.** Following your approvals, the Office of the CFO will communicate with UCOP as appropriate.

Background

The Chancellor's Advisory Committee on Student Services and Fees (CACSSF) was convened in 2006. The committee regularly advises the Chancellor and senior administration on student services funding and fee issues. The committee supports students through multi-year planning, closer partnerships with administration, and a coordinated process on student fees. CACSSF's voting membership includes nine student representatives (three each from the ASUC, Committee on Student Fees, and Graduate Assembly), six representatives from campus administration, and two Academic Senate-appointed faculty members.

CACSSF Recommendations

1) CACSSF strongly recommends that \$1,012,357 in newly available Student Services Fee (SSF) funds be allocated on a recurring basis to the items in Attachment A with funding beginning on July 1, 2020.

2) CACSSF recommends the approval of the following Miscellaneous Student Fee (MSF) recommendations in Attachment B:

- **New Accelerated Access Commitment Fee proposed by Haas School of Business**
- **Decrease in the Digital Fabrication Lab Fee by College of Environmental Design (CED)**
- **Decrease in the Fabrication Shop Fee by College of Environmental Design (CED)**

3) As approved by the student body, three compulsory campus-based fees (the Recruitment and Retention Fee, the Educational Opportunity and Equity Fee, and the Campus Climate and Equity Fee) may request an annual inflationary adjustment, subject to review by CACSSF and your approval. The Campus Climate and Equity Fee has requested an increase of \$1.50 per semester per undergraduate and graduate student. The Educational Opportunity and Equity Fee and Recruitment and Retention Fee did not request a fee increase. Additionally, The Wellness Fee, The Green Initiative Fund Fee, Campus Health Fee, and Student Basic Needs Fee have fee increases for FY20-21. **CACSSF recommends approving these increases as requested.**

Additional Highlights

4) During the Spring 2020 semester, the Associated Students of the University of California (ASUC) Elections Council, in coordination with the Student Fee Referenda Committee successfully petitioned the UC Office of the President to lower the voting threshold for ASUC elections from the standard 20% threshold to 10%, in response to the move to remote instruction caused by COVID-19.

5) The Life Safety Fee Committee and CACSSF made a recommendation in early March 2020 to extend the The Life Safety Fee (LSF), a compulsory campus-based fee first instituted in 1992-93 to fund renovation projects that mitigate "life safety" (e.g., fire, hazmat, or seismic) risk in eligible (non-academic, non-enterprise) buildings that house student groups and student services activities. The fee, currently \$46 per student per semester, has been recommended for continuation until through Summer 2024, pending confirmation by the UC Board of Regents.

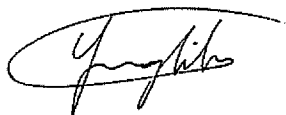
6) The California Public Interest Research Group (CALPIRG) made a request to CACSSF in early May to waive the minimum pledge threshold of 10% needed to collect voluntary campus fee revenue. CACSSF made a recommendation to the Chancellor to waive the minimum threshold for semesters disrupted by COVID-19. Per UC Guidelines for Implementing a Voluntary Student Fee Pledge System (the Guidelines), any exceptions must be requested by the Chancellor and approved by the UC President. This waiver is pending approval by the UC Office of the President

7) During 2019-20, CACSSF conducted a spring grant-making cycle and allocated approximately \$500,000 dollars in one-time funding from its discretionary fund to support student service initiatives, including over \$268,000 in one time funding to aid students during the COVID-19 pandemic. Funded projects are in Attachment D.

Sincerely,



Stephen C. Sutton, Ed.D.
Co-Chair
Chancellor's Advisory Committee
on Student Services and Fees



Yongqi Gan
Co-Chair
Chancellor's Advisory Committee
on Student Services and Fees

Attachments A-D

cc: EVCP Alivisatos
VC Dubón
VC Koshland
VP García Bedolla
VC Fisher
VC Rae
AC Griscavage
AVC Stanich
Chancellor's Advisory Committee on Student Services and Fees (CACSSF)

Attachment A

CACSSF Recommendations: Recurring Student Services Fee (SSF) Funding to Begin July 1, 2020

Organization	Proposal	Amount	Project Summary
(VCSA) LEAD Center	LEAD Center Personnel Support	\$211,982	A new ASUC advisor and Club Organization Advisor. Funds will ensure the LEAD Center has appropriate personnel to support student leaders and student organizations, and assist students as they explore their interests, pursue passions, and create community on campus.
(VCEI) Centers for Educational Equity & Excellence	Nav Cal Mentor Stipends	\$50,000	This proposal provides stipends to Nav Cal Mentors, who are equipped to respond to the "sink or swim" model many students often face on campus. Mentors will coach life skills, such as networking, telling their story, and motivational conversations that will teach students to be successful in academic, personal, and professional lives.
(VCSA) LEAD Center	Program Director for LGBTQ+ Student Organization Resources & Coordinator, Student Organization Advising and Leadership Development	\$131,000	A new Program Director for LGBTQ+ Student Organization Resources & Coordinator, Student Organization Advising and Leadership Development. This FTE would connect LGBTQ+ students with campus and community partners, develop and sustain LGBTQ+ student leadership, and provide institutional memory on long-term projects. The Program Director will expand programming and presence that makes campus safer and more affirming for LGBTQ+ students.
(VCSA) Career Center	Expanding Internship Resources of the Career Center for Undergraduates	\$145,375	Given the number of participants, additional capacity is necessary to more adequately provide comprehensive academic counseling to Berkeley's large community of transfer students.
(VCEI) Basic Needs Center	Once a Bear, Always a Bear: Withdrawal and Degree Completion Coordinator	\$58,000	A new Withdrawal and Degree Completion Coordinator, that will centralize all the information and services needed by students considering withdrawing or navigating the re-enrollment process. Position will work with students one-on-one, and will address challenges that result in both undergraduate and students withdrawing and graduate students leaving their program.
(VCEI) Asian Pacific American Student Development	Pacific Islander Program & Services	\$70,000	This proposal will support Pacific Islander(PI) student community on campus. This position would focus on student retention, academic success, and identity development. Position would support PI community in having an equity of experience on campus..
(Graduate Division) Office of Graduate	Undocumented Graduate Student Specialist	\$136,000	A new Academic Achievement Counselor 3 who would serve to develop and implement a range of critical services, from providing advising and retention services

Diversity			to current undocumented graduate students to supporting a pipeline program for preparing future generations of undocumented graduate students.
(VCSA) Residential Life	University Village - Director of Community Engagement	\$110,000	A new Director of Community Engagement to provide programming, intergroup development, anti-bias, social justice and educational training at University Village. The Director of Community Engagement will work with campus partners to develop wrap around support model of resources and engagement protocols for marginalized students and families.
Office of Undergraduate Research & Scholarships	Undergraduate Research Grants for Underrepresented Students	\$50,000	Providing underrepresented students (first gen, low income, URM) with more opportunities to immerse themselves in research experiences. These funds will be earmarked for research grants of \$5,000 administered through the SURF and URAP Summer programs.
Office of Undergraduate Research & Scholarships	Expanding Staff Support for Undergraduates Who Seek Scholarship Funding	\$50,000	Providing half time position to expand staff support who undergraduates seeking scholarship funding. Position will work with students individually to assist in producing competitive applications, and raise campus-wide awareness of nationally and internationally competitive scholarships and fellowships.

Background

The Student Services Fee (SSF), like tuition, is set by the Regents. Per UCOP policy, SSF revenue "shall be used to support services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program. These services and programs include, but are not limited to, operating and capital expenses for services related to the physical and psychological health and well-being of students' social, recreational, and cultural activities and programs; services related to campus life and campus community; technology expenses directly related to the service; and career support."

This year, the VC Student Affairs, VC Equity and Inclusion, VC Undergraduate Education, and VP Graduate Studies identified critical student service funding needs and presented those to CACSSF.

CACSSF's recommendations above assist the student services VC/VPs in addressing budget improvement targets and meeting emerging student needs.

Approved:

Carol T. Christ

Carol T. Christ, Chancellor

6/17/20

Date

Attachment B
CACSSF Recommendations:
Miscellaneous Student Fee Actions for 2019-20

Department	Fee	Brief Summary	Recommended Action
Haas School of Business	Accelerated Access Commitment Fee	<p>Accelerated Access Commitment Fee provides a variety of services and benefits for students admitted to the Haas Accelerated Access deferred admission program. These benefits include: career coaching, professional and academic conferences, networking and community events, and alumni networks.</p> <p>CACSSF members have concerns regarding the lack of a return-to-aid component for this proposed fee. Miscellaneous Student Fee policy recommends (but does not require) a minimum return-to-aid component of 2 percent, intended to provide financial assistance for those with a demonstrated need. Committee members expressed concern that this would impact the diversity of students that would be able to participate in the program, and would prefer that there be a waiver in the first year the fee is implemented.</p>	<p>Approve fee for \$500 in students' first year, and \$250 for each subsequent year, up to a maximum of \$1,500</p> <p>Proposers of the fee meet with CACSSF in the first year to discuss waiver models</p>
College of Environmental Design	Fabrication Shop Fee	<p>Miscellaneous Student Fee (MSF) for undergraduate students in the College of Environmental Design (CED) that covers the use of the Fabrication Shop (\$150/semester). This is analog fabrication services that require on-premise instruction and support.</p> <p>CACSSF agreed that the fee reduction was reasonable, taking into account the benefit conferred to students before the campus closure due to COVID-19.</p>	Approve fee decrease of 33% during the Spring 2020 semester only
College of Environmental Design	Digital Fabrication Lab Fee	<p>Miscellaneous Course Fee (MSF) for undergraduate students in the College of Environmental Design (CED) that covers the use Digital Fabrication Lab (\$250/semester). This is digital fabrication services that require on-premise instruction and support.</p> <p>CACSSF agreed that the fee reduction was reasonable, taking into account the benefit</p>	Approve fee decrease of 33% during the Spring 2020 semester only

		conferred to students before the campus closure due to COVID-19.	
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Approved:

Carol T. Christ

Carol T. Christ, Chancellor

6/13/20


Date

Attachment C Campus Based Fee Schedule

UC Berkeley Campus-Based Student Fees

Berkeley Campus Fee - consists of:	FINAL 2019-20				FINAL 2019-20				PROPOSED 2020-21				PROPOSED 2020-21			
	UNDERGRADUATES		GRADUATES		UNDERGRADUATES		GRADUATES		UNDERGRADUATES		GRADUATES		UNDERGRADUATES		GRADUATES	
	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year	Per Semester	Per Academic Year
1. ASUC Fee	\$ 33.50	\$ 67.00	\$ 3.00	\$ 3.00	\$ 27.50	\$ 55.00	\$ 3.00	\$ 3.00	\$ 33.50	\$ 67.00	\$ 3.00	\$ 3.00	\$ 27.50	\$ 55.00	\$ 3.00	\$ 3.00
2. Student Center Fee	\$ 6.00	\$ 12.00	\$ 3.00	\$ 3.00	\$ 6.00	\$ 12.00	\$ 3.00	\$ 3.00	\$ 6.00	\$ 12.00	\$ 3.00	\$ 3.00	\$ 6.00	\$ 12.00	\$ 3.00	\$ 3.00
3. Ethnic Studies Fee	\$ 2.25	\$ 4.50	\$ -	\$ -	\$ 2.25	\$ 4.50	\$ -	\$ -	\$ 2.25	\$ 4.50	\$ -	\$ -	\$ 2.25	\$ 4.50	\$ -	\$ -
4. Life Safety Fee	\$ 46.00	\$ 92.00	\$ -	\$ -	\$ 46.00	\$ 92.00	\$ -	\$ -	\$ 46.00	\$ 92.00	\$ 23.00	\$ 23.00	\$ 46.00	\$ 92.00	\$ -	\$ -
5. Recruitment and Retention Fee	\$ 27.00	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27.00	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6. Campus Health Care Fee	\$ 81.00	\$ 162.00	\$ 56.50	\$ 56.50	\$ 81.00	\$ 162.00	\$ 56.50	\$ 56.50	\$ 83.50	\$ 167.00	\$ 57.50	\$ 57.50	\$ 83.50	\$ 167.00	\$ 57.50	\$ 57.50
7. The Green Initiative Fund Fee	\$ 8.00	\$ 16.00	\$ 9.00	\$ 9.00	\$ 8.00	\$ 16.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 18.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 18.00	\$ 9.00	\$ 9.00
8. Lower Sprawl Plaza Fee	\$ 261.00	\$ 522.00	\$ 130.50	\$ 130.50	\$ 261.00	\$ 522.00	\$ 130.50	\$ 130.50	\$ 261.00	\$ 522.00	\$ 130.50	\$ 130.50	\$ 261.00	\$ 522.00	\$ 130.50	\$ 130.50
9. Daily Cal/NK Initiative Fee	\$ 2.50	\$ 5.00	\$ -	\$ -	\$ 2.50	\$ 5.00	\$ -	\$ -	\$ 2.75	\$ 5.50	\$ -	\$ -	\$ 2.75	\$ 5.50	\$ -	\$ -
10. Student Technology Fee	\$ 174.00	\$ 348.00	\$ 133.00	\$ 133.00	\$ 51.00	\$ 102.00	\$ -	\$ -	\$ 51.00	\$ 102.00	\$ -	\$ -	\$ 51.00	\$ 102.00	\$ -	\$ -
11. Wellness Fee	\$ 20.00	\$ 40.00	\$ -	\$ -	\$ 20.00	\$ 40.00	\$ -	\$ -	\$ 183.75	\$ 367.50	\$ 140.00	\$ 140.00	\$ 183.75	\$ 367.50	\$ 140.00	\$ 140.00
12. Educational Opportunity & Equity Fee	\$ 29.75	\$ 59.50	\$ -	\$ -	\$ 29.75	\$ 59.50	\$ -	\$ -	\$ 20.00	\$ 40.00	\$ -	\$ -	\$ 20.00	\$ 40.00	\$ -	\$ -
13. Campus Climate & Equity Fee	\$ 4.25	\$ 8.50	\$ 4.00	\$ 4.00	\$ 4.25	\$ 8.50	\$ 4.00	\$ 4.00	\$ 30.50	\$ 61.00	\$ -	\$ -	\$ 30.50	\$ 61.00	\$ -	\$ -
14. Housing Security Fee	\$ 15.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 15.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 4.25	\$ 8.50	\$ 4.00	\$ 4.00	\$ 4.25	\$ 8.50	\$ 4.00	\$ 4.00
15. Student Basic Needs Fee	\$ 15.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 15.00	\$ 30.00	\$ 10.00	\$ 10.00	\$ 15.25	\$ 30.50	\$ 10.00	\$ 10.00	\$ 15.25	\$ 30.50	\$ 10.00	\$ 10.00
subtotal	\$ 761.25	\$ 1,522.50	\$ 349.00	\$ 349.00	\$ 728.25	\$ 1,456.50	\$ 349.00	\$ 349.00	\$ 775.75	\$ 1,551.50	\$ 380.00	\$ 380.00	\$ 742.75	\$ 1,485.50	\$ 380.00	\$ 380.00
16. Class Pass Fee - Transit	\$ 80.00	\$ 160.00	\$ 40.00	\$ 40.00	\$ 80.00	\$ 160.00	\$ 40.00	\$ 40.00	\$ 95.00	\$ 190.00	\$ 48.00	\$ 48.00	\$ 95.00	\$ 190.00	\$ 48.00	\$ 48.00
Total Mandatory Campus-based Fees	\$ 841.25	\$ 1,682.50	\$ 389.00	\$ 389.00	\$ 808.25	\$ 1,616.50	\$ 389.00	\$ 389.00	\$ 870.75	\$ 1,741.50	\$ 428.00	\$ 428.00	\$ 837.75	\$ 1,675.50	\$ 428.00	\$ 428.00

- Notes:**
- gold:** Student fee refunds passed by student vote in Spring 2020; subject to Chancellor and UCOP approval
 - blue:** Requested increases that require approval from Chancellor
 - red:** campus based fees that have increased in FY20-21
1. **ASUC Fee:** 5% increase to the ASUC fee dedicated to SUPER9 programming only paid by undergraduates. (AAP Adjustment?) The AAP Adjustment is automatic based on the annual CPI-SF rate. Given the small fee level, CAO recommends that an inflation factor be applied using a compounded inflation rate, rounding down to the closest \$0.25 per semester. The AAP Adjustment expires in Spring 2029.
 2. **Recruitment and Retention:** increase is recommended by Student Oversight Committee based on City of Berkeley's Annual General Adjustment Index; reviewed by CACSSF; and approved by the Chancellor
 3. **Campus Health Care:** increase is recommended by Health Fee Advisory Board based on annual US 915 inflation rate for physician and clinical services and approved by UC Student Affairs
 9. **Daily Cal/NK Initiative:** increase is recommended by Office of the Registrar (OR) based on the annual CPI-SF rate and approved by CACSSF. Given the small fee level, CAO recommends that an inflation factor be applied using a compounded inflation rate, rounding to closest \$0.25
 11. **Wellness:** increase is recommended by the Wellness Fund Advisory Committee (WFAC) based on multiple inflation rates; reviewed by CACSSF; and approved by UC Student Affairs per Delegation of Authority memo dated August 26, 2015
 12. **Educational Opportunity & Equity:** increase is recommended by Fee Oversight Committee up to 3% per year to adjust for inflation; reviewed by CACSSF; and approved by the Chancellor
 13. **Campus Climate & Equity:** increase is recommended by the UCF Fee Advisory Board up to 3% based on CPI-SF rate; reviewed by CACSSF; and approved by the Chancellor
 14. **Housing Security:** increase is recommended by Housing Initiative Student Fee Oversight Board up to 2.5% per year for inflation and approved by the Chancellor. Given the small fee level, CAO recommends that an inflation factor be applied using a compounded inflation rate, rounding down to closest \$0.25 per semester. The Summer 2020 fee level has been rounded down to a whole dollar amount, from \$4.25 to \$4.00, to avoid complications with financial aid packaging for Summer students.
 15. **Student Basic Needs:** increase is automatic based on annual inflation rate

Approved: 

Date:  6/17/20

Carol Christ, Chancellor

Date: 6/17/20

Attachment D
CACSSF Discretionary Fund Allocations

Allocations for Fiscal Year 2020-21

CACSSF conducted a spring 2020 grant-making cycle and allocated approximately \$500,000 dollars in one-time funding from its discretionary fund to support student service initiatives, including over \$268,000 in one time funding to aid students during the COVID-19 pandemic.

Department / Organization	Program / Service	Brief Description	Amount
RSO: Arab Student Union	Arab Career Conference at Berkeley	Proposal to fund Arab Career Conference titled "2020: A vision for the Arab World". The Arab Career Conference at Berkeley is an opportunity to bring together Berkeley students, alumni, faculty, business and societal leaders to discuss key issues and opportunities related to the Arab region and community.	\$2,982.35
School of Information	Career Connections (for Division of Data Science & Information)	Proposal to fund two pilot cohorts of 50-60 undergraduate and graduate students for Division of Data Science and Information. All participants will be early-career, full-time students who are passionate about data science and its power to positively impact our communities. Priority admission will be given for underrepresented students as well as those from low socioeconomic backgrounds and students with a strong interest in building/serving communities. This program is distinct both in its strengths-based and design-thinking approach and with its focus on career development in the data science field.	\$18,800
ASUC: Office of Student Advocate	SAO Caseworker Stipends	Proposal to provide stipends to caseworkers in the ASUC Student Advocate's Office. Funds will go towards paying \$500 stipends to 50 caseworkers, and \$800 stipends for Directors for Fall 2020. The goal of this proposal is to provide caseworkers a stipend to compensate them for their valuable work to support students and to make it easier for low income students to serve as caseworkers.	\$29,000
RSO: Beyond Academia	Beyond Academia - Career Development and Exploration for PhDs	Proposal to fund Beyond Academia annual career exploration conference, which connects 300 current graduate students to hundreds of PhDs working in various industries. We also organize smaller, more focused workshops and panels throughout the year that are tailored to the immediate goals of PhDs and postdocs. Some of the goals of this program are to empower students to be proactive about career choices, and connect UC Berkeley researchers with industry professionals.	\$49,000
ASUC: Office	The Advocacy Grant	Proposal to fund the Advocacy Grant. The grant	\$25,000

of the Executive Vice President		will move to support events and pieces of action such as speakers' panels, trips to conferences that directly relate to advocacy, public appearances and any other activities that their community deems necessary to promote their cause. This fund would, more specifically, be available to student organizations on campus that are in need of additional funding to advocate for their own community qualms.	
RSO: Cal Veterans Group	Cal Veterans Hail and Farewell Event	Proposal to fund annual reception to celebrate student veterans on campus. Cal Veterans Group will hail incoming veterans on campus, and say farewell to graduating seniors. Requesting \$7,000 for venue and catering, and to offset recurring debts that have accumulated over the past few years.	\$7,000
ASUC: Office of External Affairs Vice President	"Voteside Lands" Civic Engagement Concert	Concert to promote civic engagement, specifically voter registration, and voter turnout. Primary purpose is to incentivize student voter registration and bring awareness to information around voting by targeting students with a program that is engaging and contemporary. This event will promote greater civic engagement and community building for everyone who is part of the campus community. By creating a positive association between voting and community activities, with the hope to encourage students to vote in the General Election once they are registered.	\$30,476
Institute for the Study of Societal Issues	Night Out/Night Off	Proposal to fund Night Out/Night program, which aims to build community amongst graduate students of color. NO/NO creates a space where there are no expectations of graduate students of color being any more or any less than ourselves; no expectations of leadership, representation, lobbying, or mentoring. Students are invited to engage a treasured familiar art form or experience a brand-new genre while sharing in community.	\$41,500
College of Letters and Science	ROTC Physical Fitness Equipment and Facilities Security	Proposal to purchase physical fitness equipment and facilities security for the Berkeley Reserve Officer Training Corps (ROTC). Funds would go to purchase gym equipment for Hearst Gym for daily workout and weight training. Additionally, funds would go towards adding electronic locks in the rooms of the Military Affairs department.	\$7,851
RSO: Black Retention and Recruitment Center	Fannie Lou Hamer Journal Publication	Proposal to fund journal for online journal for Black Retention Resources Center (BRCC) to create the Fannie Lou Hamer Journal, a student-led, non-peer reviewed digital publication to allow underrepresented students to express themselves utilizing their narrative voice. Partnering with graduate student mentorship will allow for a closer relationship and advisory support with current undergraduate students from underrepresented and marginalized backgrounds.	\$20,000

Financial Aid & Scholarships Office (FASO)	COVID-19 Grant	Financial Aid and Scholarships Office will administer and coordinate direct aid to students	\$218,390
University Health Services (UHS)	COVID-19 Grant	University Health Services will provide COVID-19 testing for residents at University Village.	\$50,000