



May 31, 2018

CHANCELLOR CAROL T. CHRIST

**RE: RECOMMENDATIONS AND ANNUAL REPORT FROM CHANCELLOR'S ADVISORY
COMMITTEE ON STUDENT SERVICES AND FEES**

The Chancellor's Advisory Committee on Student Services and Fees (CACSSF) respectfully submits this annual report as a summary of key student fee issues and recommendations from 2017-18. **Specific recommendations requiring approval are in bold.** Following your approvals, the Office of the CFO will communicate with UCOP as appropriate.

Background

The Chancellor's Advisory Committee on Student Services and Fees (CACSSF) was convened in 2006. The committee regularly advises the Chancellor and senior administration on student services funding and fee issues. The committee supports students through multi-year planning, closer partnerships with administration, and a coordinated process on student fees. CACSSF's voting membership includes nine student representatives (three each from the ASUC, Committee on Student Fees, and Graduate Assembly), six representatives from campus administration, and two Academic Senate-appointed faculty members.

CACSSF Recommendations

1) CACSSF strongly recommends that \$800,000 in newly available recurring Student Services Fee (SSF) funds be allocated on a recurring basis to the items in Attachment A with funding beginning on July 1, 2018.

2) CACSSF recommends the approval of the Miscellaneous Student Fee (MSF) action in Attachment B to establish a new International Student User Fee of \$56.00 per semester to be assessed to all international students on F and J visas beginning July 1, 2018.

CACSSF and Related Reviews

3) As a new practice to improve oversight of student fees, CACSSF reviewed the proposed campus-based fee schedule for 2018-19. The committee has no concerns regarding the fee schedule in Attachment C.

4) CACSSF also reviewed proposed capital projects to address FY18 central ledger carry-forward balances. These proposals and CACSSF comments are located in Attachment D. Per your request, an adhoc meeting will occur this summer to prioritize the capital project recommendations, followed by communication to VC Rae for distribution to the Capital Projects team.

5) A subset of CACSSF student representatives and representatives from VCEI, VP Graduate Studies, VCSA and VCUE, recommends the allocation of projected FY18 central surplus Student Services Fee funds to cover in-year operating expenses. The proposed uses of the funds are located

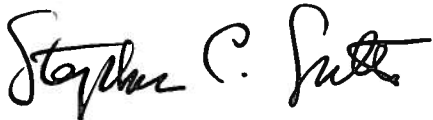
in Attachment E and would be used on a one-time basis to supplant other funding sources used to cover operational expenses primarily for student services and public service programs. We will communicate your approvals to the VC/VPs so they can ensure funds are transferred before the end of this fiscal year.

Additional Highlights

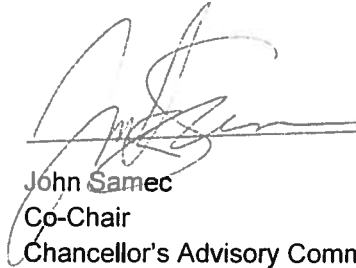
During summer 2017, interim VC Student Affairs Sutton convened a workgroup to analyze the current state of fee governance at Berkeley and to make a set of recommendations for improvement. This workgroup—comprised of student leaders and staff from throughout the campus' fee ecosystem—met weekly to engage in education, analysis, and discussion. The executive summary of the workgroup's report is in Attachment F. CACSSF subsequently identified priority next steps and additional actions are being undertaken by CACSSF subcommittees during 2018.

During fall 2017, CACSSF also distributed \$500,000 in one-time funding from its annual discretionary fund to support student service initiatives. Funded projects are in Attachment G.

Sincerely,



Stephen C. Sutton
Co-Chair
Chancellor's Advisory Committee
on Student Services and Fees



John Samec
Co-Chair
Chancellor's Advisory Committee
on Student Services and Fees

Attachments A-G

cc: EVCP Alivisatos
VC Dubón
VC Koshland
VP Doyle
VC Fisher
VC Rae
AC Griscavage
AVC Stanich
AVC Parikh
Chancellor's Advisory Committee on Student Services and Fees (CACSSF)

Attachment A
CACSSF Recommendations:
Recurring Student Services Fee (SSF) Funding to Begin July 1, 2018

Department / Organization	Program / Service	Amount	Description
Asian Pacific American Student Development (APASD)	Program Coordinator	\$110,000	40% of funding to serve the targeted needs of Pacific Islander students, 40% to meet the needs of SSWANA students, 20% at the discretion of the VCEI for other needs that arise.
Career Center	Career Counselor for Students in the College of Letters and Science	\$125,650	1 FTE plus operational expenses to continue individual career counseling for students in the College of Letters and Science.
Graduate Division	GradFest	\$20,000	Support for the bi-annual GradFest program to build community amongst graduate students and highlight resources that support them.
Graduate Division	Departmental Professional Development Liaisons (DPDL)	\$134,056	Funding for DPDLs to conduct needs assessments, identify internship possibilities, convene workshops for graduate students pursuing diverse careers, etc.
Native American Student Development (NASD)	Native American Student Education	\$15,000	Programming, field study, and curriculum design, supplies, travel, and speaker fees to support Native American students.
Residential and Student Service Programs	Disabled Students Program Advisor / Housing Coordinator	\$110,000	1 FTE to assist in reviewing housing applications and assess all ADA requests and needs during housing application processes.
Student Affairs Case Management Office	Case Manager	\$109,897	1 FTE to serve as Student Affairs Case Manager and lead on suicide prevention initiatives.
University Health Services	Elimination of Mental Health Visit Co-Pays	\$75,000	Elimination of co-pays in Counseling and Psychological Services and Social Services units within UHS.
VCSA Immediate Office	Student Opportunity Fund (SOF)	\$100,000	SOF provides funds to registered student organizations for on-campus co-curricular events and activities & to individual students for educational focused experiences like conferences and professional meetings.

Background

The Student Services Fee (SSF), like tuition, is set by the Regents. Per UCOP policy, SSF revenue "shall be used to support services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program. These services and programs include, but are not limited to, operating and capital expenses for services related to the physical and psychological health and well-being of students' social, recreational, and cultural activities and programs; services related to campus life and campus community; technology expenses directly related to the service; and career support."

During 2017-18, SSF was increased by 5% systemwide. Per UCOP, the additional funds were to be allocated as follows: one-third return to financial aid, one-third to student mental health services approved by UCOP, and one-third to other critical student services. This year, the VC Student Affairs, VC Equity and Inclusion, VC Undergraduate Education, and VP Graduate Studies identified critical student service funding needs and presented those to CACSSF.

CACSSF's recommendations above assist the student services VC/VPs in addressing budget improvement targets and meeting emerging student needs.

Approved:



Carol T. Christ, Chancellor



Date

Attachment B
CACSSF Recommendations:
Miscellaneous Student Fee Actions for 2018-19

Department	Fee	Brief Summary	Recommended Action
Berkeley International Office (BIO)	International Student User Fee Proposal	A new fee to be charged to all non-immigrant students on F and J visas. This fee will support: issuance of visa documents and SEVIS reporting; immigration advising and visa document support; advising and immigration support around employment matters; orientation of new students; academic support and personal advising; and additional programs to support housing challenges, student life, and career preparation for students.	Approval of \$56 per semester for one year, with the option to re-apply in fall 2018

Fee implementation details:

The fee would be assessed in the Fall and Spring terms to all undergraduates and graduate international students who hold F and J visas through UC Berkeley, including students on In Absentia and Filing Fee status. The fee would not be assessed to study-abroad students visiting the UC Berkeley campus. Students enrolled in Summer-term only graduate professional degree programs would be assessed a fee at the same level as the per semester fee (e.g., LL.M. Professional Track program).

Approved:

Carol T. Christ

Carol T. Christ, Chancellor

6/1/15

Date

Attachment C

UC Berkeley Campus-Based Student Fees

Berkeley Campus Fee -- consists of:

	FINAL 2017-18			PROPOSED 2018-19			PROPOSED 2018-19		
	ALL STUDENTS			UNDERGRADUATES			GRADUATES		
	Per Semester	Academic Year	Summer 2018	Per Semester	Academic Year	Summer 2019	Per Semester	Academic Year	Summer 2019
1. ASUC	\$27.50	\$55.00	\$3.00	\$27.50	\$55.00	\$3.00	\$27.50	\$55.00	\$3.00
2. Student Center	\$6.00	\$12.00	\$3.00	\$6.00	\$12.00	\$3.00	\$6.00	\$12.00	\$3.00
3. Ethnic Studies	\$2.25	\$4.50	-	\$2.25	\$4.50	-	\$2.25	\$4.50	-
4. Life Safety	\$46.00	\$92.00	\$23.00	\$46.00	\$92.00	\$23.00	\$46.00	\$92.00	\$23.00
5. Recruitment and Retention	\$3.00	\$6.00	-	\$26.50	\$53.00	-	\$0.00	\$0.00	-
6. Campus Health Care	\$73.50	\$147.00	\$53.50	\$77.00	\$154.00	\$56.00	\$77.00	\$154.00	\$56.00
7. Green Initiative Fund	\$8.00	\$16.00	-	\$8.00	\$16.00	\$8.00	\$8.00	\$16.00	\$8.00
8. Lower Sproul Plaza	\$261.00	\$522.00	\$130.50	\$261.00	\$522.00	\$130.00	\$261.00	\$522.00	\$130.00
9. Dally Cal INK Initiative	\$2.50	\$5.00	-	\$2.50	\$5.00	-	\$2.50	\$5.00	-
10. Student Technology	\$51.00	\$102.00	-	\$51.00	\$102.00	-	\$51.00	\$102.00	-
11. Wellness	\$160.00	\$320.00	\$120.00	\$166.00	\$332.00	\$125.00	\$166.00	\$332.00	\$125.00
12. Educational Opportunity & Equity	\$20.00	\$40.00	-	\$20.00	\$40.00	-	\$20.00	\$40.00	-
13. Campus Climate & Equity	\$29.00	\$58.00	-	\$29.00	\$58.00	-	\$29.00	\$58.00	-
14. Housing Security	\$4.00	\$8.00	\$4.00	\$4.25	\$8.50	\$4.00	\$4.25	\$8.50	\$4.00
subtotal	\$693.75	\$1,387.50	\$337.00	\$727.00	\$1,454.00	\$352.00	\$700.50	\$1,401.00	\$352.00
15. Class Pass Fee - Transit	\$76.00	\$152.00	\$38.00	\$80.00	\$160.00	\$40.00	\$80.00	\$160.00	\$40.00
Total Mandatory Campus-Based Fees	\$769.75	\$1,539.50	\$375.00	\$807.00	\$1,614.00	\$392.00	\$780.50	\$1,561.00	\$392.00

Color Key:

yellow = Student fee referenda passed in Spring 2018; subject to Chancellor and UCOP approval.

*** Notes:**

- Recruitment and Retention:** Reflects new fee levels according to the student fee referendum passed in Spring 2018 elections; fee subject to Chancellor and Presidential approval.
- Campus Health Care:** Reflects increase recommended by Health Fee Advisory Board and approved by AVC Covello and Interim VC Sutton.
- Green Initiative Fund:** The authorized Summer 2018 fee level of \$8.00 was omitted from advertised fee levels, and therefore the fee will not be assessed for that term.
- Lower Sproul Plaza:** The Summer 2019 fee level has been rounded down to a whole dollar amount, from \$130.50 to \$130.00, to avoid complications with financial aid packaging for Summer students. [Draft fee schedule reviewed by CACSSF on 5/1/18 reflected \$130.50 fee level for Summer 2019.]
- Dally Cal INK Initiative:** Per referendum language, the Office of the Registrar (OR) will propose an annual increase for inflation based on the annual CPI-SF rate for CACSSF's approval. The CPI-SF rate year-over-year for February 2018 was 3.6%. Given the small fee level, OR recommends that an inflation factor be applied every-other-year using a compounded inflation rate, rounding to closest \$0.25, and that an increase to the fee be postponed until 2019-20.
- Wellness:** Reflects the increase recommended by the Wellness Fund Advisory Committee (WFAC) and approved by Interim VC Sutton.
- Educational Opportunity & Equity:** Per referendum language, the fee can be increased up to 3% per year to adjust for annual inflation. The GOLD fee oversight committee has recommended no increase to fee for 2018-19.
- Campus Climate & Equity:** Per referendum language, the fee can be adjusted up to 3% per year for inflation on the recommendation of the EJCE Fee Advisory Board. No increase to the fee has been recommended for 2018-19. [Draft fee schedule reviewed by CACSSF on 5/1/18 reflected possible fee increase to \$30.00 per semester / \$60.00 per year.]
- Housing Security:** Per referendum language, the Housing Initiative Student Fee Oversight Board can increase fee up to 2.8% per year for inflation; the Board has recommended a 2.8% increase that will be applied for next two years, i.e., 2018-19 and 2019-20, rounded to closest \$0.25. The Summer 2019 fee level has been rounded down to a whole dollar amount, from \$4.25 to \$4.00, to avoid complications with financial aid packaging for Summer students. [Draft fee schedule reviewed by CACSSF on 5/1/18 reflected \$4.25 fee level for Summer 2019.]
- Class Pass Fee - Transit:** Reflects fee increase to \$80.00 per semester as previously authorized by referendum, Chancellor and UCOP to cover increased AC Transit contract costs.

Approved:



Carol T. Christ, Chancellor



Date

Attachment D
Proposed capital projects to address FY18 central ledger carry-forward balances

Department/Program	Project
ALL STUDENTS:	
Basic Needs	Retrofit MLK Jr. Student Union basement space to include upgrades for workspaces, kitchen upgrades, and associated pantry upgrades
Disabled Students Programs	Cesar Chavez space reconfiguration for improved capacity and efficiency
Disabled Students Programs	Proctoring center for improved accommodation services for students with disabilities
Asian Pacific American Student Development (APASD)	Cesar Chavez renovations for increased space capacity and Pacific Islander student office
Southwest Asian/North African (SWANA)	Cesar Chavez renovations for SWANA student office
Centers for Educational Equity and Excellence (CE3)	Sproul Hall renovations for CE3 office relocation from Cesar Chavez for increased capacity for Undocumented Students Program
Centers for Educational Equity and Excellence (CE3)	Cesar Chavez renovations/reconfiguration for Undocumented Students Program expanded footprint
Centers for Educational Equity and Excellence (CE3)	Cesar Chavez repairs and functional renovations for Transfer Student Center and the Student Parent Center
Student Affairs and Equity & Inclusion units housed at 2515 Channing House	2515 Channing House repairs, renovations, and upgrades
Centers for Educational Partnerships and Fannie Lou Hamer Black Resource Center	Hearst Field Annex renovation and refurbishment for CEP and FLHBC spaces
UNDERGRADUATE STUDENTS:	
<i>bridges / QARC</i>	Hearst Field Annex renovations to create new space for <i>bridges / QARC</i>
Cal NERDS	Stephens Hall refurbishment
GRADUATE STUDENTS:	
Office for Graduate Diversity	Shorb House renovation to provide space where Undocumented Graduate Students could meet, study and socialize with privacy and safety
Graduate Student space	study/lounge space – TBD

Background

Campus needs to address the Student Services Fee (SSF) unallocated central carry-forward balances from 2016-17 that have resulted from the compounding effects of multi-year SSF increases and Berkeley's enrollment growth. In the context of the Berkeley's budget deficit, the \$5.3 million carry-forward balance needs to be invested in capital projects in lieu of being allocated to cover operating expenses to avoid making the overall campus budget deficit worse. The Vice Chancellors of Student Affairs, Equity and Inclusion, Undergraduate Education and the Vice Provost and Dean of the Graduate Division have been asked to identify opportunities for allocating SSF central funds according to the following guidelines:

- Capital projects should be related to student services facilities and be able to receive funding in 2017-18.
- Capital projects should be started prior to 6/30/18 but do not have to be completed.
- Funds can be used for new projects or to supplant funding previously committed for projects in 2017-18

CACSSF Comments

Individual CACSSF members made the following comments:

- One member noted that he would feel more comfortable if there was a Request for Proposals (RFP) sent to campus.
- It was noted that the proposals under "All Students" wouldn't all necessarily meet the needs of graduate and professional students.
- Students would like a commitment from campus leadership for a new student services building, including making such a new building a part of the upcoming capital campaign.

Approval of \$5.3 million set-aside from Student Services Fee central balances for capital projects related to student services (final projects and amounts to be determined through capital projects process):



Carol T. Christ, Chancellor



Date

Attachment E
Student Services Fee
Recommended Operating Expenses for Project FY18 Central Surplus Funds

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**Student Services Fee:
Proposed Operating Expenses for Projected FY18 Central Surplus Funds**

Division	Department/Program	Brief Description	Estimated Amount	%
A. Services related to the physical and psychological health and well-being of students				
1. Graduate Division	Graduate Division Dean	Graduate student life coordination position funding-e.g. SVSH/Food security/Wellness/Housing concerns	107,300	
2. Equity & Inclusion	Undocumented Student Program	Undocumented Student Program Emotional and Mental Health Support: In the past year, undocumented students have faced an increasing hostile climate of anti-immigrant sentiment and threats to their safety. In that same period, demand for one on one sessions with the dedicated USP licensed therapist has increased by 90%. Additionally, USP has hosted and/or facilitated numerous emotional and mental health support workshops, healing circles, community gatherings, and other programming.	190,000	
3. Equity & Inclusion	Basic Needs	Food Pantry Inventory Support: Supports the function and inventory of the Food Pantry. Would cover 3-4 months of food pantry inventory that provides crucial food security for thousands of UCB students.	95,000	
4. Chancellor's Office	TBD	Homeless Student Issues	750,000	
5. Student Affairs	University Health Services	Waiting room reception and office furniture for new Counseling Center at Anna Head	79,000	
SUBTOTAL			1,221,300	27%
B. Social, recreational, and cultural activities and programs				
6. Student Affairs	ASUC Student Union	Event Services (to supplant funding from Lower Sproul Plaza Fee)	881,680	
7. Student Affairs	Early Childhood Education Program (ECEP)	Rec Sports Gymnastics Program for CKC Preschool	2,000	
8. Student Affairs	Recreational Sports	Blue Gym floor refinish	8,000	
SUBTOTAL			891,680	20%

Division	Department/Program	Brief Description	Estimated Amount	%
C. Campus life and campus community				
9. Equity & Inclusion	Multicultural Community Center	Renovations; student led mural projects	75,000	
10. Equity & Inclusion	Fannie Lou Hamer	Operating and programmatic funds for retention services and activities.	50,000	
11. Equity & Inclusion	Early Academic Outreach Program	Pre-College Academy (PCA): A six-week college preparatory summer program hosted by the Early Academic Outreach Program on the UC Berkeley campus that provides prospective undergraduates with writing and math courses taught by educators from around the Bay Area. Current UC Berkeley undergraduates and graduate students serve as instructors and teaching assistants each year. The courses are student centered and use project based learning to address issues (often omitted from high school curricula) that deeply impact low-income, first generation students of color and their communities. Some of the more recent writing courses offered include Critical Media Literacy; Youth, Love & Prison Abolition; and The Rhetoric of Identity Cultivated in a Hip-Hop World. Students are placed in the math level they will be enrolled in the following fall to help them prepare for academic success in that class. The request for funding is for the FY18 portion of the 6-week program.	70,500	
12. Equity & Inclusion	Early Academic Outreach Program	Fulfillment of requests by educators, families and prospective students from across the country and beyond for Berkeley specific materials, such as pamphlets, brochures, branded school supplies, pennants and other visual marketing materials and "swag" to motivate and encourage students to aspire to college, specifically UCB. Costs include shipping, postage, printing and customizing marketing materials.	20,000	
13. Equity & Inclusion	Food Pantry	CEP Food Pantry: Supports the function and inventory of the CEP Food Pantry during FY18 providing crucial food security for over 20 thousand of the low-income, first generation prospective students participating in pre-college programs.	40,000	
14. Equity & Inclusion	Center for Educational Partnerships (CEP)	Upgrades to technology for two highly successful CEP programs—TAP/CCTC and DCAC—will enable staff and advising fellows to sustain and expand engagement with the student populations they serve through online communication and social media. Currently, staff is working with outdated equipment, which negatively impacts their ability to communicate. Having more up-to-date equipment (laptops, chromebooks and/or smart phones) would significantly increase effectiveness in helping to prepare students from underrepresented communities for admission and success at Berkeley.	40,000	
15. Equity & Inclusion	Campus Climate, Community Engagement & Transformation (CCCET)	Programmatic funding that supports the enriched events, activities, conferences, and development of undergraduate and graduate students for MCC, NASD, APASD, AASD, GenEq, and CLSD	125,000	
16. Student Affairs	SA Immediate Office	Student Opportunity Fund (non-CACSSF funded)	100,000	
SUBTOTAL			520,500	12%

Division	Department/Program	Brief Description	Estimated Amount	%
D. Career support				
17. Graduate Division	Graduate Division Dean	Graduate student professional development coordinator-Researches and develops information about graduate professional development programs, resources, tools, workshops and events. Fulfills a critical need for students also fills a critical gap in services offered in the past.	108,003	
18. Graduate Division	Graduate Division Dean	Assistant Dean for Graduate Professional Development supports Berkeley's students throughout their graduate studies as they explore career options and develop the skills sought by employers in a wide range of sectors.	133,620	
19. Equity & Inclusion	Destination College Advising Corps (DCAC)	Year-end Education Awards for 32 recent UC Berkeley graduates who have completed a year of service in the Destination College Advising Corps Fellowship program. These DCAC fellows worked with over 30,000 prospective undergraduate students in Bay schools that serve low-income first generation students. Most of the fellows are themselves the first in their families to attend and graduate from college. The fellowship takes place during a one or two year period between undergraduate and graduate study and is a public service that provides high school students with the support and resources needed to successfully become UC eligible and apply to the University of California. The College Adviser Fellows have the opportunity to explore the field of education and college access and receive a \$4,000 education award at the end of each year of service to help defray the rising costs of graduate school.	128,000	
20. Graduate Division	Graduate Division Dean	Graduate Writing Center assists graduate students in the development of academic skills necessary to successfully complete their graduate programs and prepare for future faculty and professional positions. This unit offers workshops on topics such as academic writing, grant writing, dissertation writing, editing, and preparing articles for publication, in addition to writing groups and individual consultations on these topics for graduate students. Request to fund 50% related to professional development.	59,670	
21. Graduate Division	Graduate Division Dean	staff support (50%) related to Graduate Student Professional Development Center	52,800	
22. Student Affairs	Career Center	support for 0.50 FTE research analyst (80k for salary and benefits)	80,000	
SUBTOTAL			562,093	13%


Division	Department/Program	Brief Description	Estimated Amount	%
E. Other				
23. Graduate Division	Graduate Division Dean	Professional staff advisor for graduate students to ensure timely and effective fulfillment of degree requirements, both departmental and Graduate Division. Advises departmental staff (e.g., GSAOs) and faculty (e.g., Head Graduate Advisors) on policies, processes for exceptions, and sensitive student matters. Serves as a crucial link between central units that serve graduate students such as OR and their program advisors who provide academic support.	92,500	
24. Student Affairs	Cal Student Central	Qless software license to boost efficiency in serving students and provide a streamlined experience	35,651	
25. Student Affairs	Cal Student Central	SalesForce software license to help track open tickets and improve service to students	36,720	
26. Student Affairs	Office of the Registrar	To fund programming and business analysis services that support course management, schedule of classes and other OR services, which are heavily utilized by students	110,000	
27. Equity & Inclusion	Centers for Educational Equity and Excellence (CE3)	Underground Scholars Program Coordinator: Berkeley Underground Scholars creates a college pathway for formerly incarcerated and system impacted students. The program provides holistic and high touch recruitment, retention, and advocacy support that has fueled a rapidly emerging BUS community of Berkeley undergraduate and graduate students.	80,000	
28. Equity & Inclusion	Cal Veteran Services Center	Cal Veterans Academic Counselor: The Cal Veteran Services Center ensures that UC Berkeley undergraduate and graduate student veterans understand how to successfully manage their transition, navigate the research university, and fully engage in the university experience. The growing community of Cal Vets benefit from specialized support designed to help them navigate the process of securing and understanding complex student veteran resources such as veteran educational benefits, VA services, and financial aid.	90,000	
29. Equity & Inclusion	Re-entry Student Program	Re-Entry Program Academic Counselor: Re-entry Student Program provides academic resources and community for the 1800+ and growing population of Berkeley re-entry students (undergraduates 25 and older). Re-entry students benefit from one on one academic counseling and several transitional support, community building, and leadership development workshop series facilitated by an academic counselor and peer leaders.	80,000	
30. Equity & Inclusion	Student Parent Center	Student Parent Center Academic Counselor: The Student Parent Center provides holistic support in the form of academic planning, financial aid guidance, and transitional support to the large population of Berkeley student parents. Student parents benefit from specialized support designed to help them navigate the process of securing student parent resources such as financial aid parent grants, University Village housing, and Cal Fresh/SNAP family benefits.	90,000	
31. Equity & Inclusion	Cal NERDS	E&I STEM Initiatives Support: Supports the campus STEM equity efforts led by E&I to enhance the student experience and foster campus partnership of STEM initiatives.	90,000	

Division	Department/Program	Brief Description	Estimated Amount	%
32. Equity & Inclusion	Office for Graduate Diversity	To support operations for pipeline graduate school preparation via McNair, GiGS, CA Forum for Diversity in Graduate Education and collaborative programs with HBCUs; HSIs; Mellon Mays, etc. Focus is on URM undergraduates.	75,000	
33. Equity & Inclusion	Office for Graduate Diversity	Research Symposium	75,000	
34. Equity & Inclusion	Office for Graduate Diversity	GRE Prep Courses: graduate school pipeline preparation	20,000	
35. Equity & Inclusion	Office for Graduate Diversity	Wellness Packets for Entering URM Graduate Students	20,000	
36. Equity & Inclusion	Office for Graduate Diversity	OGD Resource Website (with maintenance for 10 years)	10,000	
37. Equity & Inclusion	E&I Immediate Office	Yield and New Student Activities supported by E&I: Activities by OGD, EOP, Transfer Center, Campus Climate Units, and CEP/OUA Welcome Receptions for newly admitted freshmen and transfer students. URM Graduate Diversity Welcome Reception, EOP NEW Student Reception, CE3 Block Party, Familia Orientation	95,000	
38. Finance	Financial Planning & Analysis	Student Fees analyst position (60% of salaries & benefits)	80,145	
39. Undergraduate Education	SLC STEM Adjunct Program	2 FTE Coordinators for the STEM Adjunct Program which offers 1-unit courses taken in conjunction with a gateway STEM course, integrating lecture content with customized learning strategies.	177,600	
SUBTOTAL			1,257,616	28%
GRAND TOTAL			4,453,189	100%

breakdown by Division:

Equity & Inclusion	1,558,500	35%
Student Affairs	1,333,051	30%
Chancellor's Office	750,000	17%
Graduate Division	553,893	12%
Undergraduate Education	177,600	4%
Finance	80,145	2%
TOTAL	4,453,189	100%

Approved:

 _____ date 6/1/18

Carol T. Christ, Chancellor

Attachment F
Executive Summary
Student Fee Governance Workgroup
Report on Findings and Recommendations

Overview

In the spring of 2017, interim Vice Chancellor of Student Affairs (VCSA) Sutton convened a summer workgroup to analyze the current state of fee governance at UC Berkeley and to make a set of recommendations for improvement. This workgroup—comprised of student leaders and staff from throughout the campus' fee ecosystem—met weekly to engage in education, analysis, and discussion. This document is a summary of the workgroup's key findings, and is intended as a guide for the members of the Chancellor's Advisory Committee on Student Services and Fees (CACSSF) as they formulate their own recommendations for the Chancellor.

What Berkeley Gets Right About Fee Governance

The workgroup identified three areas where Berkeley's fee governance ecosystem works well:

1. Centered on students: The student voice is critical at every stage of the fee process, from the democratic voting system for approving new fees to student-led oversight committees.
2. Outreach and oversight: More students than ever are aware of the benefits they receive from fees, and many fees have funds earmarked specifically for student-led initiatives.
3. Investment in improvement: Students and administrators alike are committed to continually improving the governance ecosystem to best serve the needs of the campus community.

Where Berkeley Can Improve Its Fee Governance

The workgroup also identified five areas for improvement in the fee governance ecosystem:

1. Fee operations: Managing fees—especially campus-based fees overseen by committee—is a complex, time-consuming process.
2. Fee accountability and financial management: It is challenging to understand the financial scope of fees without proper expertise and education.
3. Information gaps: Lack of information throughout the ecosystem is a persistent pain point for students and administrators alike, leading to frustration and confusion.
4. Assessing demand, need, and impact: The current system often seems focused on reactive responses to demand rather than on proactively anticipating and addressing student need.
5. Representation and participation: Students need to feel represented and like they can participate in the system for its democratic foundations to continue to function.

Attachment G
2017-18 Allocations:
CACSSF Discretionary Fund

Project Name	Amount Allocated	Notes and/or Conditions
GradFest	\$20,000	
Night Out / Night Off	\$3,200	
"Road 2 Resiliency: Striving Towards Success & Overcoming Academic Probation"	\$19,900	
Basic Needs Development Fellowship	\$30,400	Approval for \$30,400 total for two years to specifically fund one fellow, the stipend for the project director, and the non-personnel costs.
Bridges Senior Weekend and Transfer Weekend	\$44,900	
Muslim Mental Health Initiative	\$57,000	Encourage the applicants to work with other resources for financial sustainability
Emergency Grant funds for Undocumented Students	\$30,000	With the condition that 15% put aside for graduate/professional student use
Asian Pacific American Student Development (APASD) Peer Health Mentors	\$50,000	
2018 CE3 Block Party	\$16,000	With the condition that this be marketed to graduate/professional students and the Graduate Assembly
Berkeley Law Mental Health and Wellness Program	\$36,000	Approved for two years of funding for non-personnel costs except for the \$10,000 per year in "non-alcohol wellness related events" which are not funded
REACH! Asian Pacific Islander RRC: Shadownite, OutREACH, Thrive.Aspire.Lead High School Mentorship	\$3,400	Specifically for student stipends
Queer and/or Trans People of Color Conference 2018	\$51,000	
Beyond Academia – Career Development and Exploration for PhDs	\$49,000	
Expanding the Capacity and Reach of the Restorative Justice Center	\$59,200	